

# Youth COLORADO SPRINGS Symphony



2021-2022

## Member Handbook



# What is the Colorado Springs Youth Symphony Association?

Founded in 1980 with the purpose of providing artistic and educational development of musically talented and dedicated junior high youth within Colorado Springs' School District #11, the Colorado Springs Youth Symphony Association (CSYSA) began with 70 young musicians and gave a single performance the first season.

Today, the Youth Symphony is comprised of eight individual groups, including 4 string orchestras, 2 wind symphonies, and 2 full orchestras. We also provide a beginning strings program to students wishing to learn a string instrument. Additionally, we have chamber ensembles for musicians looking to explore a different genre of music.

Approximately 500 young musicians are accepted every year to take part in one of these groups. Currently, students from over sixty schools from the Pikes Peak region participate in our programs.

Our eight youth ensembles connect families to the life-altering power of musical performance, both in the Pikes Peak Region and around the world. Whether they are playing at home in the Pikes Peak Center in Colorado Springs or far afield in Haiti, St. Kitts, Berlin, and Prague, our students benefit from our comprehensive instrumental music program.

## THROUGH MUSIC WE ARE ONE!

Our motto, adopted from a visit to a Maori tribe in New Zealand, came from a tour in 1998. "During our time on the north island of New Zealand, our tour organizer arranged for us to spend a night with a Maori tribe. Upon our arrival at the Maori community near Lake Taupo, in the center of the north island in the shadow of volcanic peaks, we learned the traditional Maori greeting, bumping noses twice while saying 'kiora.' After being greeted by our hosts, we were separated, male from female and seated facing the tribal council. A tribal elder gave an official greeting to us in his native Maori tongue which was subsequently translated for us. The tribal elders' Maori words, 'He kotahi tatou me nga waita' translated into 'Through music we are one.' which we learned to be true as during the evening the Maori's shared their music with us, and we shared ours with them. Upon returning to the U.S.A., we adopted the phrase as our organizational motto, a motto that has guided our musical endeavors ever since."

-Gary Nicholson, Music Director

# Welcome to the Colorado Springs Youth Symphony Association!

We are so excited for all of you to join us for our 42nd season! We want to welcome all our returning musicians and their parents, as well as extend a very special welcome to all our new musicians and parents to the Association. Music is much more than beautiful art—it is a vehicle for learning essential life skills. By following a challenging musical curriculum, the students of the Youth Symphony Association learn teamwork, organizational and leadership skills, personal responsibility, and the value of hard work.

As part of an internationally acclaimed music program, the musicians of the Youth Symphony Association develop their musical skills, and they learn what it means to work together toward a common goal, to experience the thrill of accomplishment, and to feel the pride of a job well done. We look forward to having you join us for a tremendous season!

The CSYSA Handbook is provided for your convenience and should be referenced throughout your student's musical journey with the Colorado Springs Youth Symphony Association. It contains important information, guidelines, and expectations. You will be informed of changes and updates as they occur.

We look forward to sharing the 2021-2022 musical season with all of you!

Sincerely,



Gary Nicholson  
Music Director



Keven Stewart  
Executive Director

Staff		Conductors	
Keven Stewart	Executive Director	Gary Nicholson	Youth Symphony
Gary Nicholson	Music Director	Jennifer Boylan	Ovation Youth Orchestra
Jeri Jorgensen	Chamber Music Program Director	Debra Baker	Pikes Peak Wind Symphony
Renee Botton	Mozart String Project Director	Brian Margrave	Bravo! Winds
Bethany Davis	Office Manager	Jennifer Boylan	Vivace String Orchestra
Audrey Szychulski	Development Director	Jesse Maurer	Allegro String Orchestra
Justin Arave	Accountant	Michael Sabatka	Amadeus String Orchestra
Carla Lucas	Bookkeeper	Daryl Counsell	Wolfgang String Orchestra
Kaitlin Kohler	Office Assistant		
Kathryn Vickous	Receptionist/Assistant Librarian		

## Safety & COVID-19

The CSYSA will continue to follow CDC guidelines related to COVID-19:

1. Fully vaccinated people can resume activities without wearing masks or physically distancing.
2. Mask wearing and distancing remains required for those who are unvaccinated.

The CSYSA Board of Directors and Staff want to assure our families that we will continue to take the precautions necessary to operate safely and minimize health risk to our students and their families. With zero known transmissions of COVID-19 within our organization this past season, we are confident that our procedures and air circulation systems are highly effective, offering a safe learning environment for our students.

# Conduct and Philosophy

**Colorado Springs Youth Symphony Association Philosophy:** The mission of the Association is to inspire young musicians in the Pikes Peak Region to become future leaders, to provide artistic and personal development as well as diverse musical experiences for young musicians, and to collaboratively create and share exceptional music that bridges cultures and communities.

**Expected Conduct:** Students, parents, and volunteers represent the goals and values of Colorado Springs Youth Symphony Association (CSYSA) at all times. CSYSA provides students a quality experience and environment for safe travel, rehearsals, performance, music camps, and other activities. Drugs, alcohol, tobacco products, raucous behavior, inappropriate sexual contact or behavior, to name a few, whether or not during Colorado Springs Youth Symphony activities, will not be tolerated, and can result in discipline, suspension, or dismissal. Please refer to the information that was mailed out with your acceptance letter.

Colorado Springs Youth Symphony Association is a member of the League of American Orchestras, the Pikes Peak Arts Council, the Colorado Springs Chamber of Commerce, the Colorado Springs Convention and Visitors Bureau, and the Colorado Non-Profit Association.

The Colorado Springs Youth Symphony Association recognizes that public and private school music programs are essential to its existence as these programs help launch most students into their musical careers. The Colorado Springs Youth Symphony Association expects all CSYSA musicians participate in their school music programs. CSYSA students are important leaders in their respective educational institutions and it is expected that they contribute to their music programs to the best of their ability unless there are prohibiting circumstances or reasons.



# Rehearsals, Concerts, and Attendance



Musicians are expected to attend rehearsals, including all dress rehearsals and concerts for their group. Missed dress rehearsals may result in the musician not being allowed to perform in that performance. Missed performances can result in possible dismissal from the Colorado Springs Youth Symphony Association. Updated rehearsal and concert schedules can be found at [csysa.com](http://csysa.com) on the CSYSA calendar.

## Rehearsal Schedule

Ovation Youth Orchestra .....	Mondays, 4:30-6:30 pm
Youth Symphony .....	Mondays, 6:45-9:00 pm
Bravo! Winds .....	Tuesdays, 4:45-6:45 pm
VivaceStringOrchestra.....	Wednesdays,4:30-6:30pm
WolfgangStringOrchestra.....	Wednesdays,4:45-6:15pm
PikesPeakWindSymphony.....	Wednesdays,6:45-8:45pm
AmadeusStringOrchestra.....	Thursdays,4:45-6:45pm
AllegroStringOrchestra.....	Thursdays,4:45-6:45pm

## Weekly Rehearsal Attendance

- All rehearsals will take place at CSYSA Headquarters, 3113 Primrose Drive Colorado Springs, CO 80907.
- Musicians are allowed four absences from rehearsals per season. Complete an absence form two weeks in advance if possible and submit it to the office in person or through e-mail to [office@csysa.com](mailto:office@csysa.com). Last minute absences must be called in to the office before the rehearsal begins, if possible. Complete and turn in an absence form before your next rehearsal. Absence forms can be downloaded from [csysa.com/parents](http://csysa.com/parents) or picked up from the Parent Managers.
- Late arrivals and early leaves count as one half of an absence.
- More than four absences may be cause for dismissal. Conflicts are expected to be handled responsibly, with the appropriate conductor being contacted well in advance.

**Cancellations:** You will be notified via email by noon that day if rehearsal is cancelled for any reason. Information will also be on the office phone message and website (csysa.com). Rehearsals are sometimes cancelled due to weather concerns. We understand weather conditions in Colorado Springs change throughout the day or vary from one area to another, so please use your own discretion for traveling. Absences due to weather concerns will not count against attendance requirements. Safety is our primary concern.

### **Concerts and Tickets**

The concert schedule is set at the beginning of the year, and all concerts are mandatory for our members. As part of your tuition costs, you will be given vouchers or an online coupon code to exchange for tickets to each of the concerts in which your musician performs. Vouchers can be redeemed at the venue's Box Office and coupon codes at the venue's online ticketing portal. Additional tickets can be purchased at that time as well.

### **Dress Rehearsal and Concert Attendance**

Missed dress rehearsals may result in the musician not being allowed to perform in that performance. Missed performances can result in possible dismissal from the Colorado Springs Youth Symphony Association. Musicians must speak with their conductor to be excused from a concert; the conductor will give permission for emergency situations only. Also inform the Parent Managers. Contact information for conductors and Parent Managers will be available on our website at [csysa.com/parents](http://csysa.com/parents).

### **Cell Phone Policy**

Cell phones should only be used during rehearsals for tuning and metronome purposes. Any additional use of cell phones during rehearsal time may result in the confiscation of the phone for the rest of that rehearsal.

### **Late Pickup Fee**

All CSYSA musicians who are not driving themselves to and from rehearsals are expected to be picked up within 10 minutes after the scheduled end of rehearsal time or return time of any tours or off-site activities. After the 10-minute grace period, a fee of \$20 will be assessed for all or part of each 15 minutes until the musician is picked up in order to cover the cost to the organization for staff supervision of that musician. These fees will be billed to student tuition accounts.



# Music and Auditions

## Music

Musicians are required to bring their music and equipment to all rehearsals and all concerts. Extra music will not be copied prior to or during a rehearsal. In the event of an absence, woodwind, brass and percussion players are expected to arrange for their music to be at the rehearsal.



## Auditions

All Colorado Springs Youth Symphony musicians are required to audition every musical season. Audition guidelines and music will be distributed or may be downloaded from [csysa.com](http://csysa.com) approximately 30 days before auditions. This includes a packet of excerpts and directions for excerpt selection, scales, rhythm sight reading, and note sight reading. A two minute excerpt from a solo of choice should be prepared for consideration for the top three groups.

Auditions are performed “live” before a panel of professional musicians and are judged on presentation, tone, musicality, accuracy, intonation, technique and rhythm. There are fall and winter auditions for open positions only. Also, any musician who would like an assessment during the year can contact the Music Director for an appointment.

## Private Instruction

The CSYSA recommends that all students take private lessons. Fundamental skills supporting musical achievement are greatly improved with private instruction. Please contact the CSYSA Office for a list of local teachers.



# Music Camp

Prior to the start of each new musical season, the musicians of the Colorado Springs Youth Symphony Association come together for an intensive Music Camp. Music Camp serves as the springboard for our season, bringing together new and returning musicians. This season we have had to modify our plans for our music camps due to COVID-19. Our plan is to move forward with holding camps in the mountains, but this is subject to change.

This year's activities will include group rehearsals, sectional rehearsals, team building, professional performances, leadership training, games, crafts, and a live broadcast concert for friends and family.

Music Camp is an ideal way for our conductors to learn about their musicians and for our musicians to meet their conductor, coaches, and fellow musicians. Music Camp allows us to relay to our members the philosophy and expectations of the CSYSA in a fun and productive way.

**Music camp is mandatory and cost is included in the cost of tuition.**

Music camp registration packets are emailed approximately one month prior to camp. Music for the band and orchestra camps will be available one week prior to their camps. Music for the strings camp will be distributed at rehearsals the week prior to camp.



**Band Camp (Pikes Peak Winds and Bravo! Winds)**

July 23-25, Golden Bell Camp & Conference Center

**Orchestra Camp (Youth Symphony and Ovation Youth Orchestra)**

July 27-29, Golden Bell Camp & Conference Center

**String Camp (Vivace, Allegro, Amadeus, Wolfgang String Orchestras)**

August 27-29, Quaker Ridge Camp & Conference Center

# Concert Dress

## **Requirements for All Groups**

Long hair must be tied back completely out of the face in a neat hairstyle (i.e. bun, braid, ponytail, etc.). Natural hair colors only (no blues, pinks, etc.). No colored nail polish, flashy jewelry, or watches. Only one set of stud earrings in a neutral color is permitted. Students may wear the performance attire in which they are most comfortable after first notifying the office.

## **Youth Symphony, Ovation Youth Orchestra, Pikes Peak Winds**

**Boys:** Tuxedo with black bow tie, black cummerbund, black dress socks, and black dress shoes. The CSYSA does not have a specific tux vendor. To save on cost, used tuxes can be purchased from tux rental shops all around Colorado Springs.

**Girls:** Black tights, no opaque hose or leggings. Black dress flats, no sequins, glitter, buckles, or shine. Black Dress - Dresses should be ordered in black using the following link:

<http://www.formalwear-outlet.com/d761.html>

Musicians in Youth Symphony, Ovation Youth Orchestra & Pikes Peak Winds must also own a CSYSA polo shirt, black pants and black shoes for informal concerts. CSYSA polo shirts can be ordered from Tees in Time: [www.teesintime.com](http://www.teesintime.com), scroll to the bottom and click on the YS logo.

## **Vivace, Bravo, Allegro, Amadeus**

**Boys:** CSYSA black polo with black dress pants, black leather belt, black dress socks, and black dress shoes. Black polo CSYSA shirts can be ordered from Tees in Time: [www.teesintime.com](http://www.teesintime.com), scroll to the bottom and click on the YS logo.

**Girls:** CSYSA black polo, black dress pants, no opaque hose or leggings. Black dress flats, no sequins, glitter, buckles, or shine.

## **Wolfgang**

CSYSA camp t-shirt, black dress pants or long black skirt, black leather belt, black dress socks, and black dress shoes.

CSYSA camp t-shirts will be distributed at String Camp in August.

## **Mozart Strings Project**

CSYSA issued MSP t-shirt with black dress pants or long black skirt and black dress shoes.

MSP t-shirts are ordered by the office based on the shirt size indicated on each musician's enrollment packet. Teachers will distribute them to students before the first performance.

***Concert uniform must be ready to wear by October 1. When ordering, please allow time for any necessary alterations.***

# Communication

We want to keep you informed! The CSYSA works to ensure all information is distributed to our members. It is your responsibility to stay informed even if the musician is absent. We use the following 3 methods to ensure this:

**E-mail:** This is our primary means of communication with families. Notices about rehearsals, concerts, events, fundraisers, and all CSYSA activities will be sent to all e-mail addresses we have on record for your family. Often our messages are filtered by some e-mail platforms as spam, so please check your spam folder if you think you are not receiving CSYSA e-mails. It is essential we have your current e-mail address(es) for the entire season. Please notify the office of any physical address, phone, or email changes during the season!

**Website:** The CSYSA maintains a “Parent” page on our website which will include links to important documents and information pertaining to the organization. It also includes a listing of conductor and Parent Manager contact info should they need to be notified of any absences. The Parent page can be found at [www.csysa.com/parents](http://www.csysa.com/parents).

**Billing:** Statements of accounts are sent occasionally as a courtesy to families. Through the software we use, we can send it to ONE email address only, so this should be the email address of the person financially responsible for the musician. Payments are due per the payment plan you select at enrollment and are expected to be made on time whether or not you have received an emailed statement. Accounts with a \$0 or less balance will not receive statements except by request.



*The Colorado Springs Youth Symphony with Kyle Dillingham in 2015*

# Tuition and Payment Plans

*\*Rates for fall and winter auditions may vary*

The participation fee includes tuition, summer camp, local one-day outreach tours, any additional residencies or performance opportunities, and tickets for CSYSA concerts at the Pikes Peak Center, Ent Center, and other select concerts. Tuition discount is given to families with 2 or more musicians in our auditioned and non-auditioned groups.

Tuition does not include overnight tours and uniforms are purchased separately.

Families may choose from the three payment options below:

Option 1: Full amount for the year due on June 4, 2021 – \$200 of tuition is non-refundable

Option 2: Deposit due on June 4, 2021 – Non-refundable  
Remaining payment due on August 15, 2021

Option 3: Deposit due on June 4, 2021 – Non-refundable  
7 payments due on August 15, 2021; September 15, 2021; October 15, 2021;  
November 15, 2021; December 15, 2021; January 15, 2022; and February 15, 2022

\*\*Option 3 includes a \$24 finance charge, already calculated into the payments

	Option 1	Option 2		Option 3	
	Full Payment	Deposit	1 Payment	Deposit	7 Payments
YS	\$1,110	\$200	\$910	\$200	\$130
OYO	\$1,068	\$200	\$868	\$200	\$124
PPW	\$1,040	\$200	\$840	\$200	\$120
BW	\$935	\$200	\$735	\$200	\$105
VIV	\$1,040	\$200	\$840	\$200	\$120
ALG	\$963	\$200	\$763	\$200	\$109
AMA	\$830	\$200	\$630	\$200	\$90
WG	\$669	\$200	\$469	\$200	\$67

Checks payable to CSYSA and mailed to: CSYSA, 3113 Primrose Drive, Colorado Springs, CO 80907

*\*If the 15th falls Fri-Sun, the due date is the following Monday*

Statements are emailed monthly as a courtesy to families. Payments are due per the payment plan you select at enrollment and are expected on time **whether or not you have received an emailed statement.**

\*A late fee of 5% will be applied to any late payments on your selected payment plan. These fees do compound.

All payments are expected in the office on-time. Failure to pay for extended periods of time will result in fines and can affect your enrollment. Enrollment is not confirmed until all paperwork (digital or hard-copy) is completed and returned, including the initial deposit. Deposits are non-refundable.

Musicians who drop prior to the end of the year are expected to pay the full tuition amount for their group. If the drop is due to extenuating circumstances, such as an unscheduled move or a health emergency, our office will work with you and may adjust tuition.

**Value:** Students pay approximately \$5.00 per teaching contact hour to be in our association. This includes music instruction/coaching from top music educators in the region, performance/outreach opportunities, and leadership training.

The Colorado Springs Youth Symphony Association subsidizes all activities through fundraising, donor cultivation, and other marketing activities.

Students going on international, national, or state tours pay additional for that experience. The fee varies-the CSYSA is diligent in providing the best educational opportunity for the lowest cost. Fundraising opportunities are available to students who wish to earn money toward tours. These opportunities will be discussed at the enrollment meeting. One day outreach tours are included in tuition costs.

If families are continuing to experience economic hardship in August and are unable to make payments at that time, please contact the CSYSA office and we will work with you to make any further adjustments to your payment schedule.

## Methods of Payment

In order to make payments as convenient as possible for our families, we offer the following options.

**-By mail:** Personal checks or money orders may be mailed to the post office box listed on the previous page.

**-By phone:** Payments may be made over the phone with a credit card during office hours. *There is no fee for paying by credit card.*

**-In person:** Those wishing to make a payment by cash or any other means may stop by the office during office hours to be helped by one of our administrative staff.

**-Online:** Payments may be made 24/7 at our new online payment portal. This can be found at [www.csysa.com/make-a-payment](http://www.csysa.com/make-a-payment). *There is no fee for using the online payment portal.*

**-Automatic Payments:** Completing the online enrollment packet does not sign your family up for automatic payments. *To set up automatic recurring billing to a credit card or bank account, please contact the CSYSA office prior to the first payment due date of August 15th.*

# Fundraising and Financial Aid

We value music education and want to ensure that no musician has to decline a position because of finances. We work to support our musicians financially by providing support in two ways: fundraising and financial aid.

## Fundraising

We have 4 main fundraisers during the year for our musicians.

**-King Soopers Community Rewards:** King Soopers and City Market Grocery Stores will contribute 5% of all of your grocery purchases made with your loyalty card to the CSYSA. In order to participate, you must create an online account at [www.kingsoopers.com](http://www.kingsoopers.com) and enroll your loyalty card with our organization through that account. Once you register your loyalty card number with the CSYSA office, 5% of your grocery purchases will aid our organization in keeping tuition costs down and pursuing our mission. Note that KS cards can no longer credit student accounts.

**-Safeway Community Giving:** Purchase a \$10 Safeway gift card from the office and all grocery purchases made with that card will contribute 5% to the CSYSA, with half of that being deposited into a travel account for your musician. These gift cards can be reloaded at any Safeway store. Funds raised can be used for any future travel opportunities.

**-Program Ads:** Every year we publish advertisements for local businesses in our programs. Most of these ads are sold to local companies by musicians. For every ad sold, musicians earn at least 50% of the ad price for their accounts. A copy of the Program Ad Request form can be found on the Parent page of our website or picked up in the CSYSA office. *See further details on the next page!*

**-Required Fundraiser:** Our required fundraiser this season will be Poinsettias and Butterbraids. This is our only required fundraiser for the organization. *See page 17 for more detail.*

**-Travel Fundraiser:** Our optional travel fundraiser this year will take throughout the season. All funds raised through this fundraiser will be credited to student accounts. These orders can earn a lot of money for our families. The chosen fundraiser will be announced later in the season.

*\*Funds raised for student travel accounts are carried over from year to year so that fundraising for regional and international tours can occur across many seasons.*

## Financial Aid

With COVID-19 impacting many of our families, the CSYSA has increased available financial aid to ensure that all students can participate. We encourage anyone experiencing hardship to apply. An application is included in the enrollment forms, and you will need to attach your most recent 1040. Be sure to document special circumstances for COVID-19 impact and any other hardship. Financial aid awards are sent in September. Students receiving scholarships are expected to participate in fundraisers to help offset the cost of tuition.

# Required Fundraiser

Our required fundraiser this season will be Poinsettias and Butterbraids. Flyers will be distributed in September.

**Requirement for auditioned groups:** Families with one or more musicians in our auditioned groups are required to raise \$200 in this fundraiser. This \$200 obligation is per family, not per musician! Please note that with product sales, musicians will have to *sell* more than \$200 in product in order to *raise* the required amount due to the cost of the product. If you do not meet the requirement, you will be billed for the remainder. We very much appreciate the hard work that families and musicians contribute to this fundraising endeavor.

**Requirement for Mozart Strings:** Families with musicians only in Mozart are required to raise \$100 in this fundraiser. This \$100 obligation is per family, not per musician! Please note that with product sales, musicians will have to *sell* more than \$200 in product in order to *raise* the required amount due to the cost of the product. If the Mozart musician has a sibling in an auditioned group, the obligation is based on the auditioned musician. If you do not meet the requirement, you will be billed for the remainder. We very much appreciate the hard work that families and musicians contribute to this fundraising endeavor.



**Booth Sales:** Booth sales will take place in the fall to take advantage of warmer weather. Booth efforts will include donations and proceeds from the sale of customized CSYSA chocolate bars, as it is not practical to sell poinsettias and butterbraids at store fronts. Funds raised at these booth sales will count towards the musician's required fundraising obligation.

*\*Excess fundraising from the required fundraiser will go into student travel accounts.*

If you choose not to participate in this fundraiser, you will still owe the \$200/\$100 per family. This will be billed to your tuition account later in the season.

# Program Ad Fundraiser

## Performance Dates:

December 4, 2021 – Pikes Peak Center  
 February 27, 2022 – Ent Center  
 March 7, 2022 – ENT Center (2 concerts)  
 May 1, 2021 – Ent Center (2 concerts)

<u>Size:</u>	<u>Cost of ad:</u>	<u>Amount student receives:</u>
Business Card (2" x 3.5")	\$200	\$100
¼ Page (2.5" x 3.75" or 4.5" x 2.25")	\$250	\$125
½ Page (2.5" x 7.75" or 4.5" x 3.75")	\$350	\$175
Full page (inside) (4.75" x 7.75")	\$700	\$350
Full page color (inside back cover)*	\$800	\$400
Full page color (back cover)*	\$1000	\$500

\*Not guaranteed until approved by the office due to space availability.

*Approximately 500-1,500 people attend each performance. Our program is booklet size-5 ½ x 8 ½ with corresponding ad sizes. High-resolution artwork is needed. All ads and artwork must be e-mailed to office@csysa.com by October 31st, 2020. Musicians must collect the completed bottom portion of the program ad form and return it to the CSYSA office. Payment may be mailed to PO Box 7846, COS, 80933 or taken over the phone at (719) 633-3901 with a credit card. Payment must be received by the due date in order for the ad to be included in the season program.*

**Copies of the program ad form will be e-mailed to all families and can be obtained from the office upon request.**



# Tours

Every year, Amadeus Strings, Allegro Strings, Vivace Strings, Bravo! Winds, Pikes Peak Winds, Ovation Youth Orchestra, and Youth Symphony go on tour (Wolfgang Strings does not tour). ***These tours are a required part of participation, as community outreach is a huge part of our organization's motto and goal.*** This year's tour schedule can be found in our calendar.

## **Amadeus Strings, Allegro Strings, Vivace Strings, and Bravo! Winds Tours**

Each of these groups has a local day-long tour at schools in the area. These tours WILL be during the school day. An absence request will be provided for submission to the school if you choose to submit it. Local tours are included in tuition costs.



## **Ovation Youth Orchestra & Pikes Peak Winds Tours**

The Ovation Youth Orchestra and Pikes Peak Winds groups travel regionally. These tours are NOT included in tuition. Costs for regional tours are announced closer to the time of the tour.

## **Youth Symphony Tours**

The Youth Symphony travels regionally or nationally/internationally on a two-year cycle. This year, they will travel internationally. These tours are NOT included in tuition. Costs for regional tours will be announced closer to the time of the tour. Estimated costs for national/international tours are announced at the Enrollment Meeting in May.





# Volunteers and Parent Council



## Volunteers in the Colorado Springs Youth Symphony

The Colorado Springs Youth Symphony Association would not be able to fulfill its mission without the support of the entire organization, including our wonderful volunteers. An active level of parent participation also makes an immense impression on the youth who see their parents taking part and supporting them through these activities. The volunteer help we receive each year from parents and musicians alike assists the acceptance of application for grants and donations from foundations and corporations. We have volunteer opportunities throughout the year, from occasional help with office needs to year-long commitments for Parent Council. Position descriptions are listed on the next page. A volunteer form is included in your enrollment packet if you would like to sign up to help with specific volunteer opportunities. Emails will also be sent regarding additional volunteer opportunities as they arise.

## Parent Council

The Parent Council is comprised of CSYSA volunteers holding key positions in the organization. Meetings are held monthly. Please fill out the volunteer form in your musician's enrollment packet if you are interested in joining the Parent Council, or you can contact [parentcouncil@csysa.com](mailto:parentcouncil@csysa.com) for more information.

**Parent Council Mission Statement:** The Parent Council of the Colorado Springs Youth Symphony Association is a volunteer parent organization committed to supporting the success and growth of the Association by focusing on behind-the-scenes details, enabling its staff members to focus on student music, responsible citizenship, and leadership. We aspire to be positive role models, work cooperatively as a group, and perform committee duties responsibly. The Parent Council organization supports and encourages positive parent involvement.



## Parent Volunteer Opportunities Position Descriptions

Position	Description
Parent Manager	Two per group. Assigned to a specific string, winds, or orchestra group to support the musicians and the conductor during rehearsals, concerts, and tours. Acts as a communication link to parents. Parent in charge of musicians at concerts and on tour. Enforces uniform requirements, proper behavior, and provided guidelines for seating and stage presence. Take roll at each rehearsal, report absent musicians, maintain record of absences, provide guidance to musicians, assist conductor.
Music Librarian	Responsible for inventory, filing, and distribution of music.
Volunteer Coordinators	One needed. Organize and contact volunteers for upcoming events and for various tasks during the season.
Parent Council Secretary	Attend monthly Parent Council meetings, take minutes, submit minutes to the Parent Council Chair one week after monthly meeting, maintains a record of all minutes taken.
Fall Fundraiser Coordinator	Organizes fall fundraiser of Butterbraids and Poinsettias sales.
Spring Fundraiser Coordinator	Organizes spring fundraiser (TBD).
Fundraiser Assistant	Four needed. Assists the two Fundraiser Coordinators to collect order forms and money.
Audition Coordinator	One needed. Organizes September, December, and May auditions. Assists with Young Artist Solo Competition in January
Yearbook Coordinator	Organizes creation, sales, and distribution of yearbook
Yearbook Assistant	Two needed. Assists the yearbook coordinator in the creation, sales, and distribution of the yearbook.
Stage Crew	At least five needed. Assists with the set up and tear down for concerts and special events
Concessions Coordinator	Coordinates and display concessions at holiday concert
Camp Chapterone	Many needed. Attend designated summer camp, supervising and supporting musicians.

## **Rehearsal Schedule**

Ovation Youth Orchestra: Mondays, 4:30pm-6:30pm

Youth Symphony: Mondays, 6:45pm-9:00pm

Bravo! Winds: Tuesdays, 4:45pm-6:45pm

Wolfgang String Orchestra: Wednesdays, 4:45pm-6:15pm

Vivace String Orchestra: Wednesdays, 4:30pm-6:30pm

Pikes Peak Wind Symphony: Wednesdays, 6:45pm-8:45pm

Allegro String Orchestra: Thursdays, 4:45pm-6:45pm

Amadeus String Orchestra: Thursdays, 4:45pm-6:45pm

## **Breaks**

Thanksgiving Break: November 22-26

Winter Break: December 20-January 2

Spring Break: March 21-25

For the most updated calendar, please visit our website at  
[csysa.com/events](http://csysa.com/events)



*The Colorado Springs Youth Symphony in 1984*

# Colorado Springs Youth Symphony Association Contact Information

## Rehearsal & Office Location

3113 Primrose Drive  
Colorado Springs, CO 80907

### Phone

719-633-3901

### Email

office@csysa.com



### Website

<http://www.csysa.com>

Scan the code below to visit our site on your phone!

## Through Music We Are One!

### Season Office Hours:

Monday - Wednesday, 1:00pm - 6:00pm  
Closed Friday through Sunday

### Summer Office Hours:

Tuesday, 10:00am - 2:00pm  
Wednesday, 2:00pm - 6:00pm  
Thursday, 10:00am - 2:00pm  
Closed Friday through Monday